



Erasmus+

# Project Final Report

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*Innowacje na Wyspach Brytyjskich*

*2019-1-PL01-KA102-063376*

BETWEEN

The Sending Organization

**Fundacja Efekt Motyla**

The Intermediary Organisation

**Euromind Projects SL**

AND

The Host Organization

**Salesianos Trinidad**

Training Programme Dates:

**20-09-2021 - 08-10-2021**

# EUROMIND AS PROJECT PARTNER

## 1. Profile Description

euroMind is an international training consultancy and VET provider with headquarters in Seville and Úbeda in Andalusia (Spain).

euroMind as a training provider delivers vocational education trainings, general and job-related language courses, VET training-related workshops and study visits, workshops on culture, lifestyle and customs of EU countries as well as classes on skilful and effective job search in the EU.

It promotes and delivers trainings for teaching staff and secures work placements and exchange activities for VET students and graduates enabling at the same time young people and professionals to make the most out of opportunities of competencies & skills development offered by European educational programmes.

euroMind in partnership with Andalusian vocational colleges and companies delivers school based vocational trainings for students of different educational fields, such as: CNC, automation, electricity, renewable energy sources, plumbing, industrial and graphic design, 3D design, ICT, electronics, administration.

euroMind as a VET provider works in partnership with a wide array of private companies in almost all the sectors, such as tourism, business administration, medicine, fashion, hairdressing, health & beauty, physiotherapy, marketing, media, advertising, public relations, tourism, IT, social work, logistics, nursing, construction, geodesy, analytics etc.

## 2. euroMind experience and expertise

The euroMind possesses extensive experience and expertise in the field of European mobility projects preparation and management which allows it to assist Spanish vocational colleges and governmental institutions with the preparation of project applications, finding trustworthy and competent host partners in Europe for their project participants, teaching and HR staff.

Over last 3 year euroMind has participated as a receiving – host partner in over 60 mobility projects with the participation of a total of 1800 persons: students from technical and vocational schools, university students, graduates, unemployed and teaching and HR staff. These projects involved partners from Poland, Great Britain, Czech Republic, Slovakia, Germany, Portugal, Turkey, Croatia, Italy, Greece, Bulgaria, Lithuania, Latvia, etc. The full list of projects including numbers and titles is available on the euroMind website: [www.euromind.es](http://www.euromind.es) in the Gallery.

euroMind is also responsible for the participants' linguistic, socio-cultural and practical preparation and also, if necessary, for the project administration and management issues.

euroMind has been participating as a sending and host organization in more than 100 projects including Leonardo Partnership, Erasmus Placement and Leonardo Mobility – PLM, VETpro and IVT and Erasmus + projects.

euroMind monitors that all the required documentation is prepared and submitted on time at every stage of the project lifecycle and makes sure that all the partners carry out their responsibilities.

euroMind participates in seminars organised by ECVET team regarding the use of system of transfer of competences and skills in the vocational training. euroMind experts have extensive knowledge in the field, hence they are able to train their partners on how to make use of this system in their projects.

euroMind has an impressive network of partner companies from different economic sectors. More than 800 entities both private and public cooperate with euroMind in Ubeda, Seville and Malaga. This extensive activity is a perfect guarantee that all the students received by euroMind will be successfully placed.

## PROJECT PARTICIPANTS' LIST

Participants' Name	Placement Sector
Karol Stańczak	E-buggy technician
Krystian Najdo	E-buggy technician
Bartosz Czerwiec	E-buggy technician
Adrian Bera	E-buggy technician
Kacper Motyła	E-buggy technician
Kacper Gromski	E-buggy technician
Gabriel Czernek	E-buggy technician
Mateusz Motyl	E-buggy technician
Rafał Nawodziński	E-buggy technician
Piotr Marszałek	E-buggy technician
Hubert Podsiadło	E-buggy technician
Mateusz Zdyb	E-buggy technician
Mateusz Głodek	E-buggy technician
Kacper Wochniak	E-buggy technician
Wiktor Świerk	E-buggy technician
Filip Grudzień	E-buggy technician
Konrad Porębski	E-buggy technician
Aleksander Malinowski	E-buggy technician
Bartłomiej Forma	E-buggy technician
Mateusz Pawłowski	E-buggy technician



# TRAINING PROGRAMME

**Host Organization:** Salesianos Trinidad

**Tutor's name:** Francisco Manuel García

## 1. Description of the host organization

Colegio Salesiano Santísima Trinidad is a private school located in Seville in the district of Macarena (Calle María Auxiliadora). It was founded in 1893 and it offers primary, secondary and vocational education for more than 1600 students. They offer the following specializations: Mechanical Manufacturing Programming, Electrotechnical Systems, Electronic Items Development, Automotive, Mechanics, Electric and Mechanic Installations, Consumer Electronics, etc. The school offers various extracurricular activities such as painting, theatre, football, basketball, laboratory, sports events etc. Additionally, it mediates between companies and students in order to help them find a job. Colegio Salesianos de la Santísima Trinidad consists of many professional experts specialised in different fields of teaching. They have large knowledge and experience in the teaching sector. The school has taken part in many international programs and, therefore, the employees are used to receiving trainees from abroad. The tutor, Francisco Manuel García, has extensive career as a vocational education and training coordinator. He studied Marine Engineering, specialising in operation and weaponry. He is also an automotive technician, as well as an automotive electronics and metal industry specialist. Apart from an education typical of an engineer, Francisco has completed various courses related to IT and the car industry.

## 2. Description of the training programme and objectives

The training program is divided into 3 stages in accordance with the length of the trainees stay in the host company

### 1st Stage

- Getting to know the company, tutor and the team
- Getting familiar with the company structure, premises, rules, health and safety procedures
- Getting familiar with the company affairs and projects
- Getting familiar with the extent of the company's business activity: local, regional, national or international
- Providing a brief overview of the tasks and projects the trainee will get involved in
- Getting familiar with the workstation
- Getting to know the programs and applications used by the company
- Getting to know the work system, timetables and work culture
- Starting to perform job-related tasks gradually

After the internship

- Completing training diaries regularly, in particular, taking notes of the tasks delivered and the progress made
- Taking part in Spanish language activities with the aim of breaking the language barrier and improving communication as well as expanding the sector related vocabulary
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of PowerPoint presentations, Facebook fan page, or a short movie depending on preferences)
- Cultural activities involving getting to know Spanish customs, culture, and language

#### 2nd Stage

- The trainee will gradually be introduced to more demanding and more complex tasks that require more responsibility. The trainee will be developing their professional skills further as well as slowly taking up new tasks
- Performing job-related tasks assigned to the trainee depending on a daily workload, customers' needs, new projects and incoming tasks

#### After the internship

- Completing training diaries regularly taking notes of the tasks delivered and the progress made
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of PowerPoint presentations, Facebook fan page, or a short movie depending on preferences)

#### 3rd Stage

- The trainee will be given more responsibilities and tasks depending on their development and performance review. During the last week of his or her work placement, the trainee should be able to carry out all the tasks assigned for him or her in the program.
- Performing job-related tasks assigned to the trainee depending on a daily workload, customers' needs, new projects and incoming tasks

#### After the internship

- Completing training diaries regularly, taking notes of the tasks delivered and the progress made
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of PowerPoint presentations, Facebook fan page, or a short movie depending on preferences)
- Roundup: sharing experiences, presentation of dissemination activities and handing out certificates

## 2. Main responsibilities & tasks carried out during the training

- Manufacturing and adjusting elements of the vehicle
- Fixing and adjusting the parts with welding and screws
- Carrying out perforation and soldering works
- Assembling of breaks and direction according to the sketch
- Quality control of the steering and brake system, correction if necessary
- Fabrication of the illumination parts, solar battery charger, solar panel and wiring system according to sketch
- Battery and wiring assembly and connection
- Checking the battery status, charging the battery if necessary
- Repainting of the surface, edges, chassis
- Testing the engine controller
- Analysis of the solar panel orientation

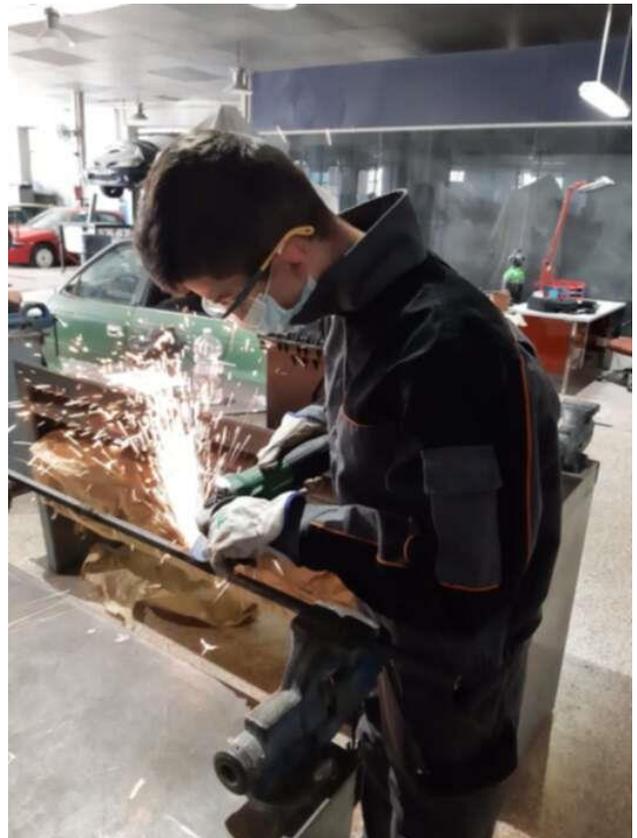
# Karol Stańczak

## 1 Tutor's final note

6 (Excellent)

## 2. Participant's opinion about his personal & professional development

The internship passed in an excellent atmosphere, I learned many interesting things. I trained my skills in welding, grinding and I got to know the construction of the engine in detail. The food here is different, but I like it, especially tortilla de patatas and paella, typical spanish meals. During one weekend I had also an opportunity to visit Málaga, other andalucian city. I would highly recommend such a trip to everyone, it is a unique experience.



# Krystian Najdo

## 1. Tutor's final note

6 (Excellent)

## 2. Participant's opinion about his personal & professional development

The apprenticeship passed great, I learned a lot of interesting things including welding grinding and basic motor construction. The trips were well thought out and to the interesting places. There was a great atmosphere in the residence. the dishes were well prepared, I also tried those popular in Spain. I highly recommend this beautiful city to everyone.



## Bartosz Czerwiec

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

At workshops in Spain I learned how to weld, thread, drill, grind, and replace the bushings. I visited places in Spain in the city of Sevilla, such as the highest peak in Sevilla and flamenco place- Carboneria, and in Malaga, the viewpoint and the ocean.



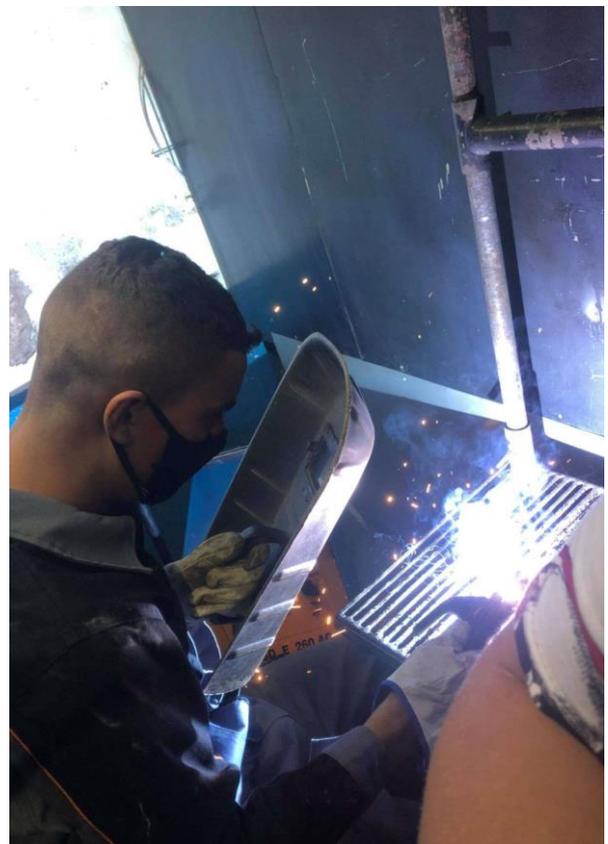
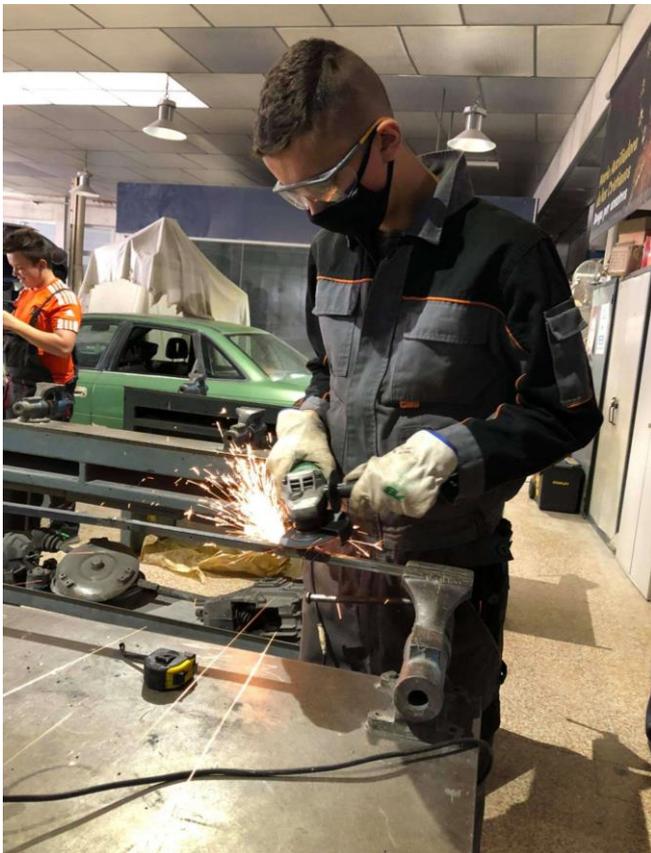
## Adrian Bera

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

The internships in Seville were great. Thanks to the teachers, I learned how to assemble and disassemble individual parts of the engine, welding, cutting and grinding. the city is beautiful and has many sights and attractions.



## Kacper Motyła

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

The internships in Seville were great. Thanks to the teachers, I learned how to assemble and disassemble individual parts of the engine, etc. The city is wonderful, has many beautiful monuments and an amazing culture.



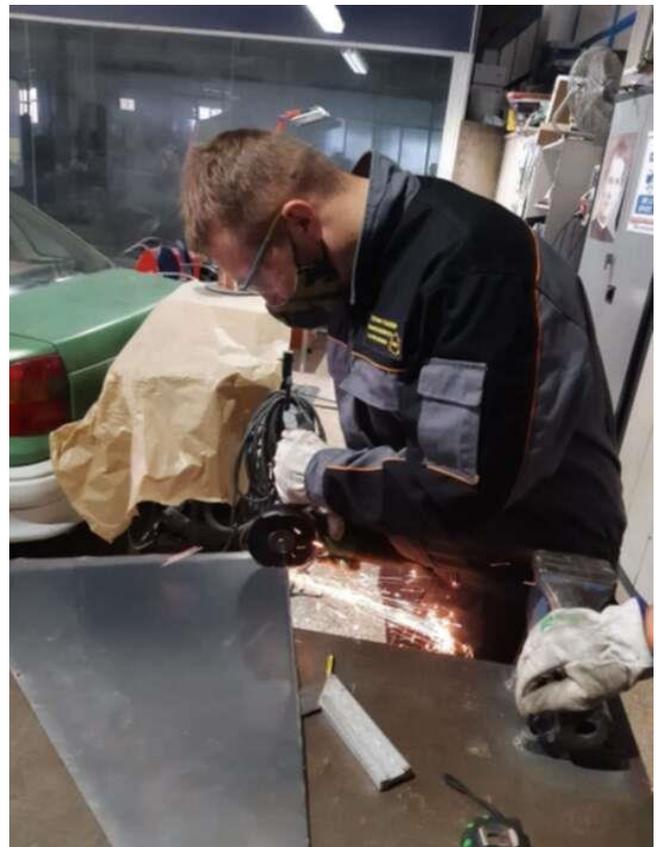
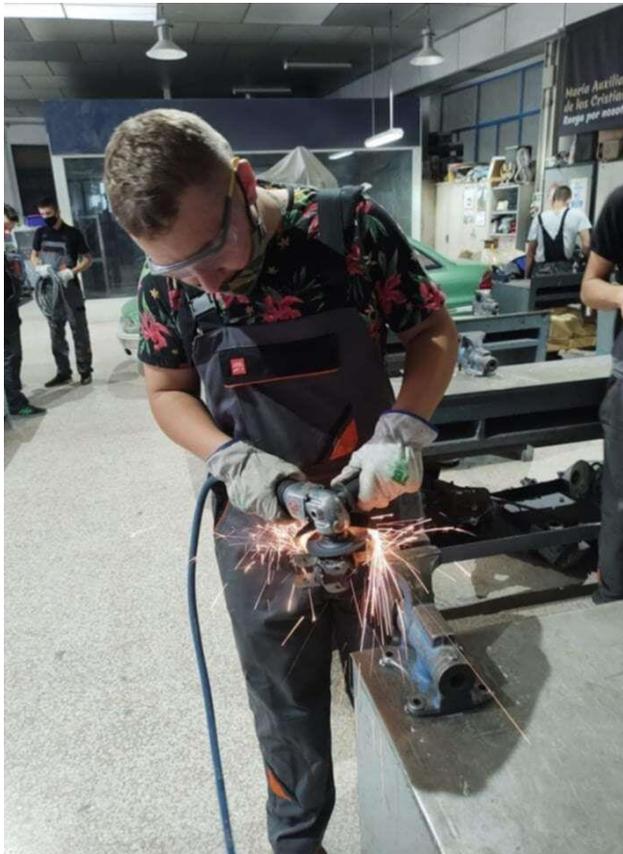
# Kacper Gromski

## 1. Tutor's final note

6 (Excellent)

## 2. Participant's opinion about his personal & professional development

The workshop was very successful. I learned a lot of useful things in my profession. The city is very beautiful, there are many beautiful sights here. At the workshop, we made a go-kart ourselves, which will soon be driving by itself. The teachers told us a lot and if we needed help, they always helped us.



## Gabriel Czernek

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

The internships in Seville was great thanks to the teachers. I learned to assemble and disassemble the engine, welding, cutting grinding. In our free time we visited city of Seville which is very beautiful. During one weekend we were also at the Malaga beach where I had a great time.



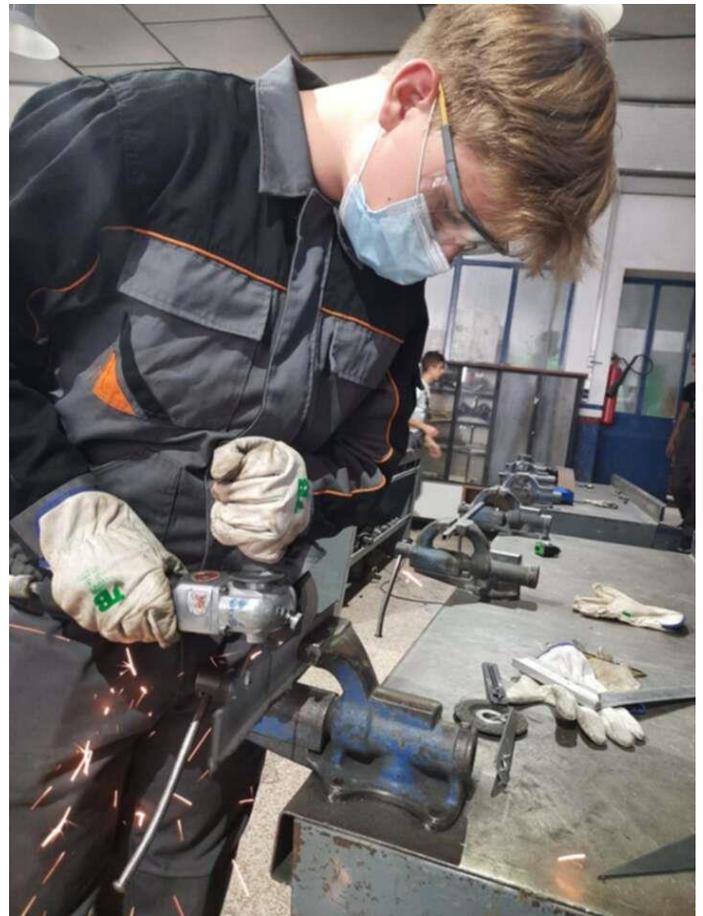
## Mateusz Motyl

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

During 3 weeks of the workshops I had a lot of fun. I learned useful things. The city is very beautiful and there are many wonderful monuments here, and more. At the workshop, we made a go-kart ourselves, which will move soon on its own. The teachers told us a lot and if we needed help, they always helped us.



## Rafał Nawodziński

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

Internships in Sevilla were carried out in accordance with the announcements of teachers from Poland and those at Spanish workshops. During the apprenticeship I trained my skills in cutting, grinding and a new thing for me, which is welding, of course, in full clothes made for it. Sevilla is a beautiful city, during the day and becomes more and more beautiful at night. After many individual trips with my friends and teachers, I got to know the culture, customs in Spain and the language. I am glad that I was able to come and have such a great time and meet many wonderful people who live here, the internship went very quickly. I wholeheartedly recommend these practices to everyone.



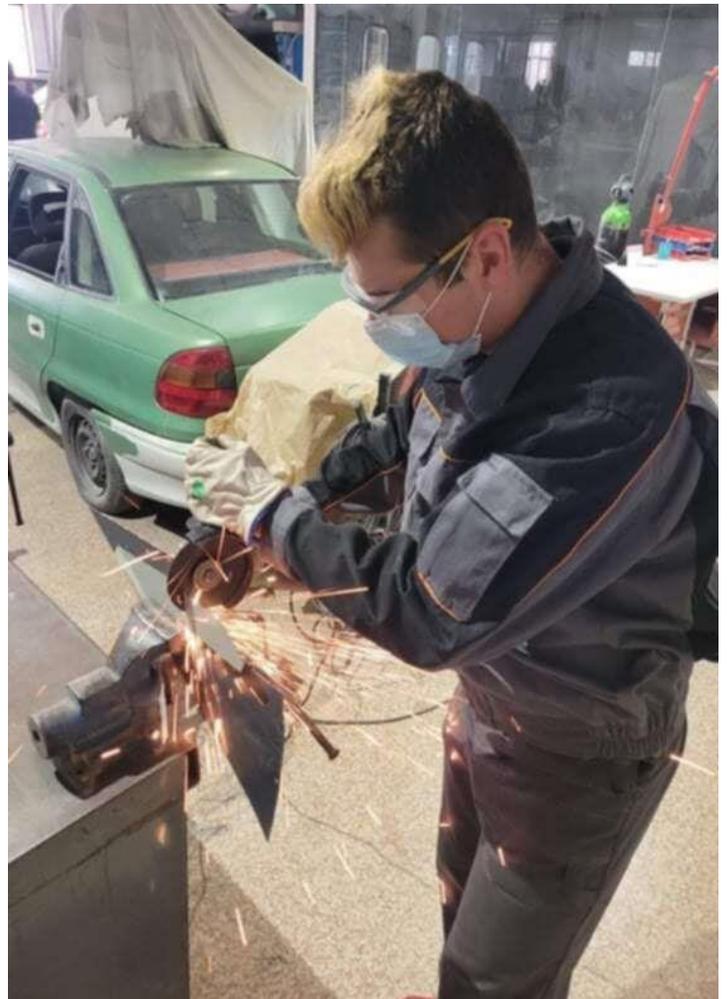
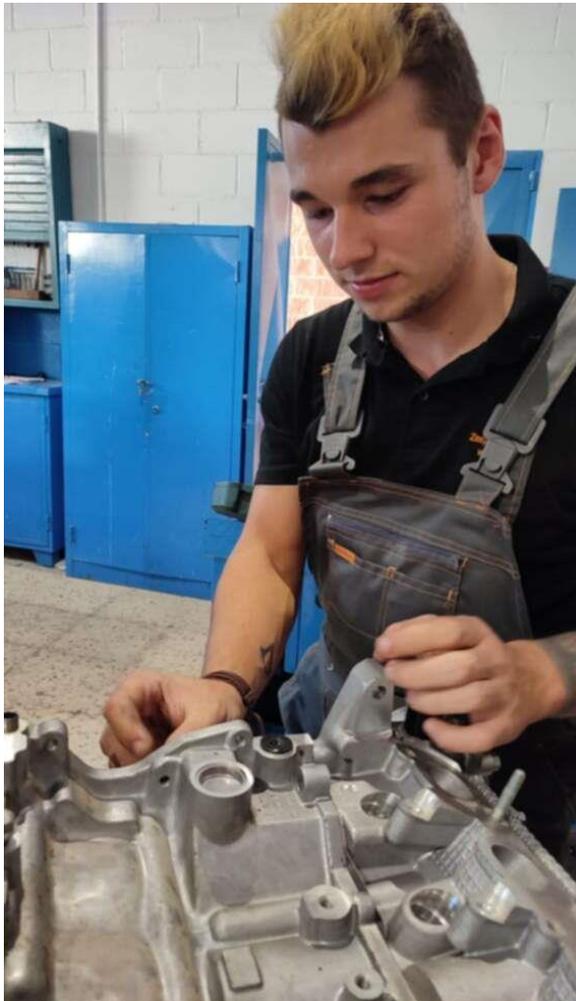
## Piotr Marszałek

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

During my stay in Seville, during the internship, I learned about the construction and construction of the R4 and V6 in-line engine, how to mount the cylinder head valves and bearings on the crankshaft. I improved my welding, cutting, grinding and manual processing skills. Also, changing the oil with filters, replacing the brake discs or connecting the lights correctly. The main goal was the karting project that we managed to create. We did everything under the supervision of authorized teachers (workshop tutors).



## Hubert Podsiadło

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

In the practical classes in Seville, they are not usually nice and friendly. During the internship, he gained very useful knowledge that I will use in everyday life. The culture of Spain is diametrically different from the one in Poland. Features can be distinguished by a different kitchen, architecture or lifestyle. If I had the opportunity to return to Seville, I would move around for the time of study and entertainment.



## Mateusz Zdyb

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

Practical classes in Seville are very nice and enjoyable. During the internship in Seville, I acquired a lot of useful knowledge that will definitely be useful in my everyday life. Spanish culture differs greatly from that in Poland in many ways. The food and other advantages of this city are indescribable due to their variety and style. I would love to come back here next year to spend time here again for learning and having fun.



# Mateusz Głodek

## 1. Tutor's final note

6 (Excellent)

## 2. Participant's opinion about his personal & professional development

During my stay in Seville, I learned the design and operation of the R4 and V6 in-line engine during my internship, I could learn how to professionally install the cylinder head valves and the bearings on the crankshaft. However, I did not stop there, I improved my welding, cutting, grinding and precise manual processing skills. Also, changing the oil with filters, changing the brake discs or connecting the lights correctly.

The main goal was the kart design that we managed to put together. We did everything under the supervision of authorized teachers (workshop supervisors)



# Kacper Wochniak

## 1. Tutor's final note

6 (Excellent)

## 2. Participant's opinion about his personal & professional development

I learned a lot during practical classes in Seville, I really liked the teachers, they are very nice to get along very easily. Sevilla is a very beautiful city, nice people and interesting culture. I will remember this experience my whole life.



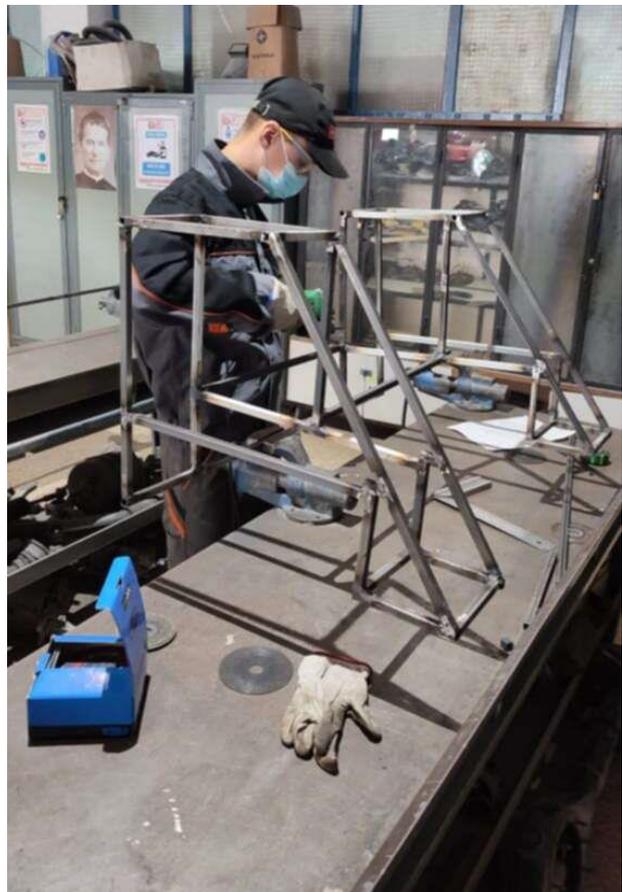
# Wiktor Świerk

## 1. Tutor's final note

6 (Excellent)

## 2. Participant's opinion about his personal & professional development

During the internship, I learned to cut, grind and weld the elements of the vehicle frame that we made. the apprenticeship went very well, the teachers were very nice, they liked us and we liked them. during these three weeks when could also visit Seville, but we also had a trip to beautiful Malaga where it was even more beautiful and exotic. to sum up it was great and I can personally recommend this internship trip.



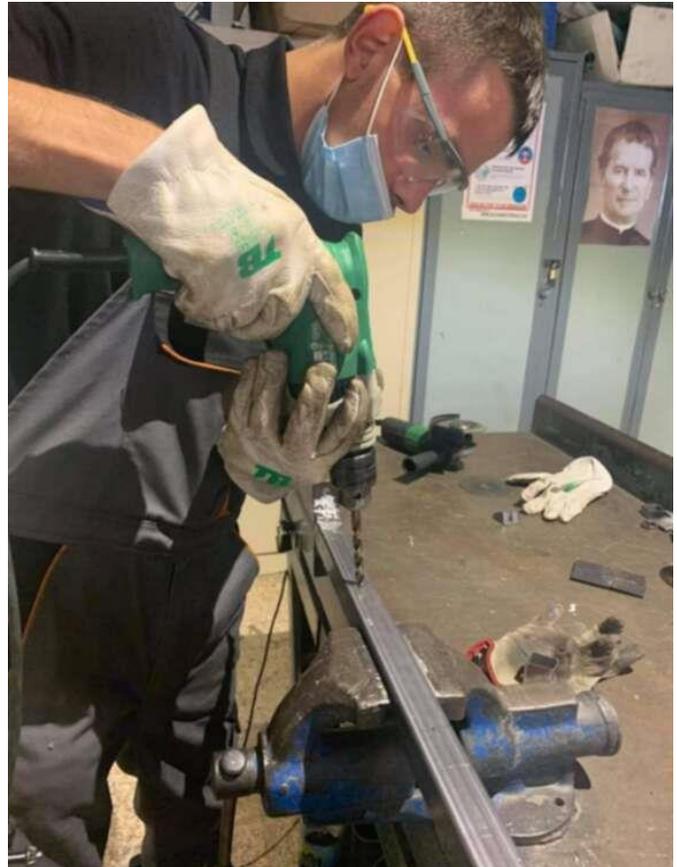
## Filip Grudzień

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

Practical classes in Seville are very nice and enjoyable. During the internship in Seville, I acquired a lot of useful knowledge that will definitely be useful in my everyday life. Spanish culture differs greatly from that in Poland in many ways. The food and other advantages of this city are indescribable due to their variety and style. I would love to come back here next year to spend time here again for learning and having fun.



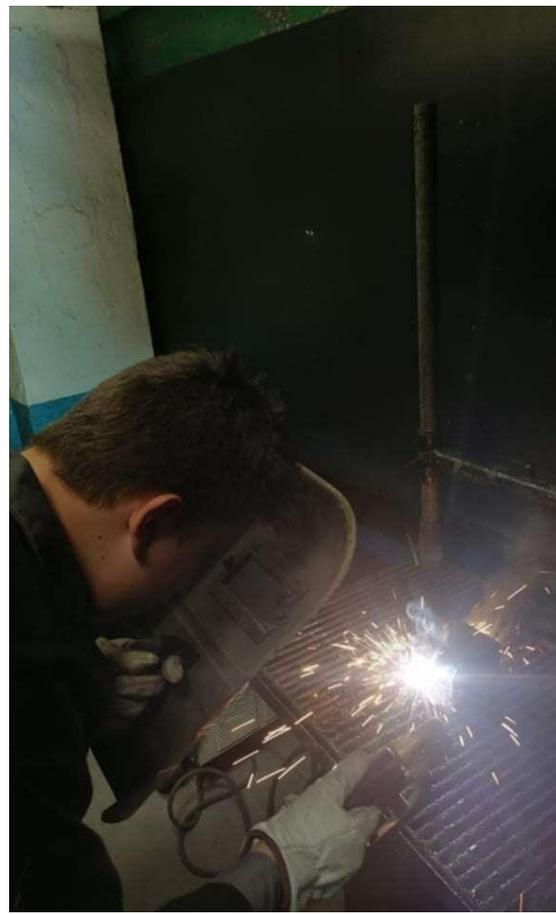
## Konrad Porebski

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

Practical classes in Seville are very nice and enjoyable. During the internship in Seville, I acquired a lot of useful knowledge that will definitely be useful in my everyday life. Spanish culture differs greatly from that in Poland in many ways. The food and other advantages of this city are indescribable due to their variety and style. I would love to come back here next year to spend time here again for learning and having fun.



## Aleksander Malinowski

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

The internship in seville was an unforgettable adventure and experience. The internship that I did allowed me to gain new experience and skills. Sevilla is a beautiful city, if I had the chance to return here I would not hesitate. People here are nice and friendly. The teachers with whom I had practice were very helpful and taught me a lot of new things.



## Bartłomiej Forma

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

Sevilla is a beautiful city, every day we stayed here was getting prettier. After many individual trips with my friends and teachers, I got to know the culture and customs. I am very happy that I could be here and spend such a great time and meet many wonderful people.



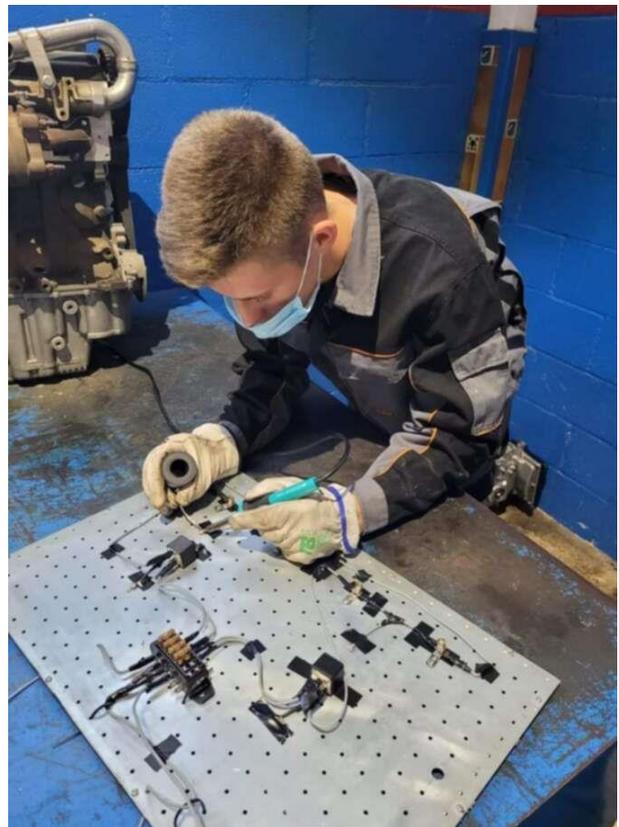
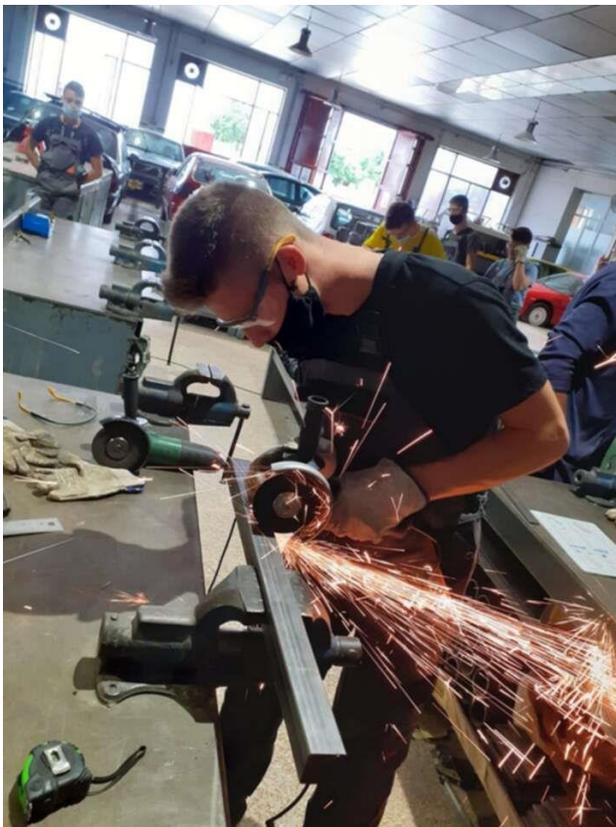
## Mateusz Pawłowski

### 1. Tutor's final note

6 (Excellent)

### 2. Participant's opinion about his personal & professional development

Sevilla is a beautiful city by day and becomes more beautiful by night. After many individual outings with my classmates and teachers, I learned about the Spanish culture, customs, and language. The internship went according to the schedule, thanks to it I expanded my knowledge and improved my skills. I am glad that I got such a chance that I could come and spend so great time and meet many wonderful people. I will really miss this place.



# PROJECT MANAGEMENT

## 1. Mobility Project Preparation & Induction

Before the arrival of your trainees in Spain, euroMind provided them with the pre-arrival guide, including useful information, local transport & social life, emergency numbers.

euroMind has also arranged Skype meeting with the participants in order to get to know them and to interview them.

After the Skype interview, euroMind created a Facebook group to which all the selected participants were invited, together with their Teachers. This way euroMind Coordinator had constant contact with the target group already before their arrival in Spain.

euroMind took responsibility for preparing Learning Agreements individually for each participant and made sure that all the parties involved signed all the necessary documents.

On the first day after the arrival, euroMind organized the welcome session during which the participants got to know the euroMind team, were reminded about the programme agenda, accommodation rules and dissemination strategy options.

Later on, the participants were taken for a walk around the neighborhood to get to know the area and find out where banks, mail box, workplace, supermarkets, bus station are.

## 2. Monitoring & Monitoring

In order to make sure that the objectives of the Learning Agreement were going to be achieved and that the participants would be fully integrated in the companies' work culture, the monitoring was delivered by all of the parties involved in the project.

euroMind assigned a Mentor for the group of participant who was responsible for the introduction of the participants to the host organisation. During the training the Mentor delivered monitoring visits to the host organisation in order to revise the tasks of the trainees, their progress as well learn from the first hand the level of satisfaction of both the participants and the training centre Tutor.

The Mentor in cooperation with the Tutor carried out the evaluations of the trainees in the middle and at the end of the training.

After obtaining the results of the half-way through evaluation, the Mentor met the participants to give them the results of this evaluation. The least favourable results were discussed with the

participants in private so that both the Mentor and the trainees had the comfort of sharing the information and exchanging the opinions and finding solutions to some problematic issues.

The Tutor from the host organisation was responsible for helping, informing and guiding and supervising the work done by the participants. The tutor had regular meetings with the participants in order to assess their progress during the training.

euroMind at the end of the programme during the goodbye session handed out evaluation sheets to the participants so that they could assess their stay in Spain, training programme, as well as the work of the euroMind.

euroMind was also available to the participants 24/7 in case of emergency.

### **3. Communication**

EuroMind takes good care of successful communication between host organizations and trainees. Each evaluation of work is aimed at improving the quality of cooperation. Each party is thoroughly checked and assessed and the necessary improvements are introduced. Moreover, euroMind mediates in this tutor-trainee collaboration by translating and solving language-connected complicated matters.

### **4. Dissemination strategy**

euroMind took active part in the process of preparing and dissemination results of the project together with the sending organisation and participants.

While the trainees were in Spain, euroMind involved them in a number of activities the aim of which was to make students monitor and collect all the information related to the progress of their work placements and stay in Spain. The materials produced by the participant would be then used as tools for disseminating results by the school in their country and by the partner in Spain.

The participants could work in groups or individually. On the first day they needed to decide on the form or forms of recording their professional experiences.

As a rule the whole group needed to create a Facebook fun page as it is an effective and quick means of accessing large numbers of people. What is more, it is a form that appeals to young people as they can share their experiences instantly and receive instant feedback, too. The fan page is always linked to the euroMind's Facebook fan page. The sending organisation was also asked to do the same thing.

This way the material produced by the trainees reached bigger audiences and was more effectively disseminated.

Above this link you can find the link to the Facebook fan page, the trainees were encouraged to prepare: <https://www.facebook.com/groups/359497349194184>

euroMind also disseminates the project at a local level. It organises language and cultural exchanges between the international trainees and students from local vocational colleges. During those meetings both Spanish and International students are involved in a number of activities the aim of which is to get to know each other, share experiences related to work experiences and in general their stay in Spain. The students also exchange information about their countries and cultures.

## 5. Certification

To validate the acquired skills, the trainees, at the end of their stay, received complete proof of their participation in the project by means of several methods of recognition:

- Training Certificate
- Europass Mobility Certificate



# CULTURAL PREPARATION

## Cultural activities, Andalusian cities & places visited during the programme

Walk around Seville city centre : Seville is the artistic, cultural, and financial capital of Andalusia in the southern region of Spain. The city is a historical masterpiece full of monuments, gardens and flamenco festivals. The city reflects the harmony between different Christian, Jewish and Muslim cultures and religions. As Seville is the capital and the largest city of the autonomous community of Andalusia, it is easy to get lost here, however thanks to the tour organised by euroMind's team, the trainees were able to admire the city safely and in a pleasant atmosphere. The euroMind coordinator helped the trainees understand the city from a historical and artistic point of view, but also gave them some shopping and eating tips. The group were shown the best places where they could go and grab something to eat, drink and have fun or just relax and hang out.



Malaga - GRATIS : Malaga is not only a hot spot for night life, shopping, cafés and beach chilling, but it is also the perfect place for history, art and architecture enthusiasts. The city is one of the oldest in the world and it is full of magnificent monuments that will intrigue many art and history lovers. The trainees began to explore the city from the Gibralfaro and Alcazaba Palace. They also saw an old Roman Theatre and the Cathedral, which were built from the 16th- 18th century. Since Malaga is located on the Costa del Sol (Coast of the Sun) which is considered to be one of the most beautiful coasts in Spain, the group also had the chance to relax on the long and sandy Malagueta Beach by the Mediterranean Sea, where we finished our trip.



## SUMMARY OF THE PROJECT

euroMind team did their best in order to deliver the best professional and cultural experience to the trainees of the project being always ready to help, give advice and solve any problems or doubts.

The trainees were fully satisfied with their training. They gained much needed professional experience abroad which is highly appreciated and sometimes even specifically asked by today's employers.

We have no doubt that our trainees will use their new knowledge and experience at their current work in their home country or increase their chances at the labour market and dazzle their future potential employers.

Moreover, the trainees learnt the basics of the Spanish language were able to work in a multi-cultural environment and proved themselves with the ability to work individually as well as in a team.

euroMind team was extremely satisfied with the trainees' involvement in the project and personal interest in whatever they participated in.

This project was very successful and we hope to realize other successful projects with Fundacja Efekt Motyla in the future.

SEVILLA, 08-10-2021

**Carlos Hoyo de la Torre**

**Director**

